

**HIGH COURT OF DELHI AT NEW DELHI**

No. 2507/G-6/Genl.-II/DHC  
Dated 20/9/23

**NOTICE INVITING QUOTATION**

Sealed Quotations are invited from interested parties for supply of **60 sets** (approx.) of Winter Uniform for Ushers comprising **01 Navy Blue Achken, 03 Navy Blue Trousers, 01 Red Apron with 13 Golden buttons and 01 Belt of superfine quality** for the block period 2024-25. Sample of uniform may be seen on all working days from 10:00AM to 04:00PM in the Room No. 108, First Floor, General Admn.-II Branch, Administrative Block of this Court.

**Quotations alongwith samples** addressed to the Registrar General, High Court of Delhi should reach the Admn. Officer (Judl.), Receipt & Despatch (Establishment-II Branch), 3rd Floor, S-Block, High Court of Delhi, Sher Shah Road, New Delhi-110003 latest by **16.10.2023**. The quotations received after the date aforementioned shall not be entertained under any circumstances. The words **"QUOTATION FOR WINTER UNIFORM FOR USHERS FOR THE BLOCK PERIOD 2024-25"** should be superscribed on the top of envelope containing quotation.

This Court reserves its right to accept or reject any or all quotations without assigning any reason, whatsoever.

The following are the terms & conditions for submission of quotations:-

- (1) The quotation/rates quoted should be valid at least for a period of 60 days from the last date of submission of the quotations. Quotations with shorter validity shall be summarily rejected.
- (2) A vendor must submit only one quotation. If more than one quotation is submitted by a vendor, all such quotations submitted shall be rejected in the first instance.
- (3) The rates quoted should be FOR Delhi High Court, basis.
- (4) The rates of GST, etc., if any, as applicable at the time of submitting quotation should be clearly mentioned.
- (5) Withdrawal of quotation after opening may attract blacklisting of the firm/vendor from participation in any future quotation process of this Court for a period of one year from the date of blacklisting.
- (6) This Court reserves the right to (i) modify/amend the terms and conditions of this notice inviting quotations at a later stage, (ii) increase or decrease the quantity depending on the requirement, (iii) to accept or reject any or all quotations based upon suitability, requirement and viability of product, whatsoever, (iv) not to award the tender to the lowest bidder for reason to be recorded, (v) to further negotiate with the short listed bidders and (vi) to place the order full/or in parts to different vendors.
- (7) Acceptance of supplied items in the stores of High Court of Delhi will be subject to codal formalities, viz., inspection by an independent officer nominated for the purpose.
- (8) The rates quoted, once approved, will be fixed for the period till 31.12.2025 and the vendor will have to supply winter summer uniform at the approved rates during the aforesaid period.

  
**Administrative Officer (Judicial)  
for Registrar General**