

F.No.4/4/2022/DRT-III/Delhi
Government of India/Ministry of Finance
Debts Recovery Tribunal-III, Delhi
4th Floor, Jeevan Tara Building
Parliament Street, New Delhi – 110001

Dated: 24.01.2023

To

The Hon'ble Registrar General
High Court of Delhi
Shershah Suri Road
New Delhi.

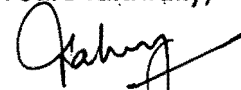
Sub:- Vacancy circular for engagement of retired Govt. Officers/Officials as Consultants on contract basis as against the vacant post of Assistant 1 post and Stenographers 2 posts in Debts Recovery Tribunal-III, Delhi .

Respected Sir,

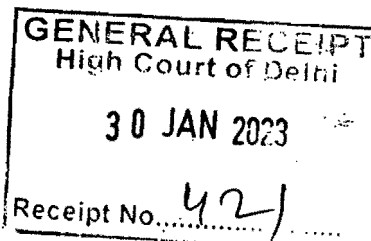
Please find enclosed herewith copy of vacancy circular for the above mentioned posts in Debts Recovery Tribunal-III, at Delhi under the Department of Financial Services, Ministry of Finance, Delhi with a request for wide circulation of the same.

With regards,

Yours faithfully,


(A.K. Pahuja)
Registrar,
DRT-III, Delhi

Encl:- As above



F.No. 4/4/2022/DRT-3/Delhi/Engagement REG/Delhi
Government of India/Ministry of Finance
Debts Recovery Tribunal-III, Delhi
4th Floor, Jeevan Tara Building
Parliament Street, New Delhi – 110001

Dated: 24.01.2023

CIRCULAR

Subject: - Engagement of Retired Central Government/State Government officials (Assistant 1 post, Stenographer 2 posts) on contract basis in the Debts Recovery Tribunal-3, Delhi, Ministry of Finance, Department of Financial Services-regarding.

Debts Recovery Tribunal-3, Delhi is a quasi judicial body set up by Ministry of Finance, Department of Financial Services for speedy recovery of debts due to banks and financial institutions invites applications from the retired Central Government/State Government/High Courts/District Courts/Tribunals officials from the pay level 6 to 11 as against the post of Assistant 1 post and from the pay level 6 to 11 (Stenographers) as against the post of Stenographer 2 posts for preparation of panel for engagement on contractual basis as Consultant initially for a period of 12 months from the date of engagement. The eligibility criteria for the posts will be as follows:-

1. Must be a Central Government/State Government/High Courts/District Court/Tribunal pensioner drawing pension as per 7th CPC and retired from the pay level 6 to 11 prior to retirement on regular basis.
2. Must have not exceeded the age of 62 years on the closing date of the receipt of the applications.
3. Should be well acquainted with judicial terminology, entire administrative /establishment work, accounts related work on computer and on PFMS for engagement on contractual basis Consultant against the vacant post of Assistant and should be well acquainted with judicial terminology and having stenography work for engagement as Consultant as against the posts of Stenographers (Grade-I and Grade-II).
4. In case of Consultant on contractual basis as against the posts of Stenographers must be capable of taking dictation in shorthand and its transcription on computer assisting in drafting as per directions of the Officer and assisting the Officer in such a manner as he/she may direct.
5. The engagement of the retired Government officers/officials on contract basis shall be regulated as per the guidelines of Department of Expenditure's O.M.No.3-25/2020 E-III A dated 09.12.2020. The broad terms and conditions of engagement will be as under:

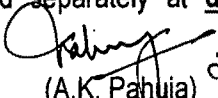
Remuneration	:	Amount equal to last pay drawn (-) basic pension on monthly basis.
Transport Allowance	:	Amount equal to the amount admissible at the time of retirement excluding DA.
Leave	:	Paid leave of absence @1.5 days for each Completed month of service. Accumulation of leave beyond the Calendar year shall not be allowed.
HRA	:	No HRA shall be paid.
DA	:	No DA shall be paid.
Increment	:	No increment shall be granted.

Q

Agreement/
undertaking

Retired Govt. official on contract basis Stenographer shall sign an agreement/undertaking of confidentiality with the Govt. of India containing a clause of ethics and integrity.

6. The Headquarter will be at Delhi.
7. Debts Recovery Tribunal is a Quasi Judicial Authority enacted for recovery of debts due to banks and Financial Institution. The Consultants on contractual basis engaged as against the vacant post of Assistant will have to handle all the Administrative/Establishment and Accounts related work on Computer/PFMS and Stenographers (Grade-I and Grade-II) will be posted with the Hon'ble Presiding Officer and he/she will have to work independently as per the directions on day today basis.
8. The working hours of the Tribunal is 6 working days in a week except 2nd Saturday and 4th Saturday normally 10.00 a.m. to 6.00 p.m. including half an hour lunch break in between. However, in exigencies of work they may be required to sit late.
9. Officers/Officials who have been retired from the Courts/Tribunals/Judicial Authorities who have experience of working especially in Courts/Tribunals may be given preference.
10. Notwithstanding provisions of above the Debts Recovery Tribunal-3, Delhi reserves the right to terminate the services at any time without assigning any reasons whatsoever. However, if the incumbent is not willing to work for whatsoever reasons may be, he/she will have to give a minimum one months' prior notice to the office. The decision of the Head of Department shall be the final in all respects.
11. The DRT-3, Delhi will shortlist the applications based on details furnished in the prescribed format (Annexure) for preparing a panel suitable applicants for engaging on contract basis as per the requirement. DRT-3, Delhi also reserves right to conduct a screening test including a proficiency test in shorthand/typing as a criterion for final selection shall be final and binding upon in respect of all the applicants.
12. The retired Central Government/State Government/High Courts/District Court/Tribunal Officers/Officials who fulfill the eligibility criteria as mentioned in Para 1 above and are willing to work on contract basis as Consultants on the terms and conditions mentioned in para 2 to 12 above, may submit their application in the prescribed proforma alongwith attested copies of PPO, Last Pay Certificate, Aadhar Card, PAN Card etc. so as to reach latest by **15.02.2023** for consideration to the Registrar, Debts Recovery Tribunal-3, Delhi, Deptt. Of Financial Services, Ministry of Finance, 4th Floor, Jeevan Tara Building, Parliament Street, New Delhi-110001.
13. A soft copy of the application should also be e-mailed separately at dr3delhi-dfs@nic.in.


(A.K. Pahuja) 24/01/23
Registrar
DRT-III, Delhi
Tel: 011-23748469

To

1. All Hon'ble High Courts/District Courts/Tribunals with a request to place the vacancy circular in notice board for wide publicity.
2. The Under Secretary (DRT), Govt of India, Jeevan Deep Building, New Delhi with a request to upload this vacancy circular in NIC portal for wide publicity to all concerned Ministries/Departments for information.
3. All the DRATs and DRTs for information.

DEBTS RECOVERY TRIBUNAL-III, DELHI

**Application for engagement of Retired Government Officers/Officials as
Consultant as against the post of Assistant 1 post and against the post of
Stenographer 2 posts on Contract Basis**

1.	Name of the applicant		Self attested photograph
2.	Full address of the applicant (Copy of aadhar card to be attached)		
3.	E-mail & Mob. No. of the applicant		
4.	Date of superannuation		
5.	Age as on the closing date of receipt of application		
6.	Name & Full address with e-mail of the Govt. office last served		
7.	Designation and post held at the time of retirement		
8.	Pay scale (as per 7 th CPC) of the post held at the time of retirement on regular basis		
9.	Last pay drawn & basic pension (as per 7 th CPC) (Copy of PPO to be enclosed)		
10.	Educational Qualification		
11.	Whether any minor penalty/major penalty was imposed during the last 10 years of Govt. Service and if so, the details thereof		
12.	ACR/APAR grading (Good/V.Good/Outstanding) year wise during last 05 years before retirement (copy ACT/APAR to be enclosed)		
13.	Work experience during last 10 years before retirement		
S No	Period of work & post held	Name and address of the office where served	Details of work performed during the period
(i)			
(ii)			
(iii)			
(iv)			
(v)			
(vi)			
(vii)			
14.	Certified that the information furnished above are true to the best of my knowledge and belief.		

Signature of Applicant with Date