

IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No.758/DA-3/IT/DHC/No. 11444

Dated: 15.06.2023

From,

The Registrar General
Delhi High Court
New Delhi

To,

(on the website of Delhi High Court)

SUB: NOTICE INVITING TENDER FOR PURCHASE OF HIGH-END STAND-ALONE CENTRAL PROCESSING UNIT (CPU) OF HP/DELL/LENOVO MAKE COMPATIBLE WITH WACOM 27" (MODEL NO. DTH271K4C) AND OTHER WACOM MODELS WITH FIVE (5) YEARS ONSITE WARRANTY TO BE USED BY THE HON'BLE JUDGES OF THIS COURT

Sir/Madam,

This Court intends to purchase High-end stand-alone Central Processing Unit (CPU) of HP/Dell/Lenovo make compatible with Wacom 27" (Model No. DTH271K4C) and other Wacom Models with five (5) years onsite warranty to be used by the Hon'ble Judges of this Court as per the technical specification mentioned at Annexure 'B' and invites quotations to be submitted by the firms/vendors authorized by OEM(s) to participate in the instant tender.

The terms & conditions of this tender are as under:-

1. Interested firm(s) / vendor(s) authorized by OEM are requested to submit the necessary quotation(s) for High-end stand-alone Central Processing Unit (CPU) of HP/Dell/Lenovo make compatible with Wacom 27" (Model No. DTH271K4C) and other Wacom Models with five (5) years onsite warranty to be used by the Hon'ble Judges of this Court along with the copy of current authorization letter issued by OEM in their favour and Earnest Money Deposit (EMD) for a sum of Rs.10,000/- by way of Demand Draft or Bankers Cheque drawn in favour of "The Registrar General, Delhi High Court" payable at New Delhi.
2. Quotations received without EMD shall be summarily rejected and no request for waiver of EMD will be entertained.
3. Selected Firm(s) / Vendor(s) will also be required to submit valid authorization letter or copy of valid authorization letter issued by OEM duly attested under the seal of selected firm at the time of submitting Invoice/Bill for payment mentioning warranty/support period.
4. Sealed envelope containing the quotation, EMD and authorization letter as required must reach to the AOJ (IT Branch), Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before 07-07-2023 till 5:30 P.M. clearly mentioning the rates inclusive of GST/Tax rate, warranty/support period and the delivery schedule of the product being offered.
5. No request for extension of last date / due date of the Tender will be entertained.
6. The big envelope(s) should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi" and the subject "Quotation for High-end CPU for

Wacom 27" (Model No. DTH271K4C)" along with 'due date' should be superscribed on the envelope.

7. **The validity of rates must not be less than 180 days from the last date of submission of quotation. Quotations with less period of validity of rates shall be summarily rejected.**
8. No quotation shall be entertained after due date. Sealed envelope(s) without subject having been mentioned on them shall be summarily rejected.
9. **The quotations must be tendered strictly in the format mentioned in Annexure-'A' & Annexure-'B' of this tender. Quotation(s) offered in any other format than prescribed shall be liable to be rejected.**
10. The DD/Pay order towards EMD of all the tenderers, except the lowest three, shall be returned to vendors on their written request after finalization of selection process & EMD of successful tenderer will be returned only after supply and successful installation of the first order placed on the successful firm after fulfilling all codal formalities against receipt. The DD/Pay Order of L-2 & L-3 will be returned upon written request after issuance of the Purchase order to the successful tenderer.
11. If the offer of quotation is withdrawn by the bidder before/after opening of tender or any other default is found, the amount of EMD shall be forfeited and the firm will be blacklisted from participation in future tenders of this Court.
12. The selected vendor is also required to submit the details of **SPOC (Single Point of Contact)** for after sale support and will also ensure that the complaints notified to designated SPOC person are attended and resolved expeditiously.
13. The successful tenderer shall further abide by the condition that when a complaint is lodged, the same shall be resolved on the next working day. If the vendor fails to respond within the stipulated period to attend complaint(s), then the vendor will be bound to face the penal action.
14. The selected eligible L-1 firm shall be bound to supply the required item within three weeks from the date of issuance of Purchase Order, failing which the purchase order issued shall be liable to be cancelled without entertaining any communications in this regard unless sufficient cause is shown (supported by documentary proof) for such lapse. The firm shall be liable to be blacklisted to participate in future tenders of this Court if failed to supply any cogent reason.
15. In case the Purchase Order awarded to the eligible L-1 firm is cancelled due to non-supply of goods within the stipulated period, the Purchase Order will be awarded to the next eligible L-2 vendor / firm.
16. If multiple quotations are submitted by a firm / vendor for the same OEM all such quotations submitted will be liable to be rejected at the first instance.
17. After opening of the sealed quotation(s) if any correction is found in the offered rate, which renders the whole Tender process doubtful or ambiguous, the said quotation shall be summarily rejected. After opening of the sealed envelope(s), if any firm / vendor attempts to revise the base price offered on one ground or other, their offer of quotation will be rejected and the firm will be blacklisted to participate in future tenders of this Court.

18. The firm/vendor shall also have to give an undertaking (as per Annexure-'C') that neither the firm nor its Partner/Director/Proprietor has been blacklisted/banned and its Business dealings with the Central/State Government/Public Sector Undertakings/Autonomous Bodies have not been banned/terminated on account of poor performance/conduct and also that all the terms and conditions of the instant Tender Notice are acceptable to them. The quotation received without undertaking shall be summarily rejected.
19. In case the firm/vendor wants any clarification regarding this Tender, Mr. Zameem Ahmad Khan, JD (IT) at Tel. No. 011-43010101 (Ext. 4852) may be contacted

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage.

Yours truly,

Jyoti Sachdeva
17/01/2023

(Jyoti Sachdeva)
AOJ (IT)
for Registrar General

CC to Joint Director (IT), Delhi High Court for information and for uploading on the official website of the Delhi High Court.

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Annexure – 'A'

Name of the Firm: _____

Address of the Firm: _____

Name of the person (authorised to sign the tender document): _____

Contact No.: _____ Email Address: _____

PRICE BID

Description of Product	Price offered for one unit (without taxes) in Rs.	Tax Rate (%)	Total Price offered for one unit (incl.of taxes) (in Rs.)	Under - taking furnished (Yes/No)	Validity of Rates (180 days or more)	5 years onsite warranty (Yes/ No)	EMD (Yes/No)	Remarks (if any)
A	B	C	D	E	F	G	H	I

Price as per column 'D' (per unit) in words _____

EMD Details

EMD instrument by way of DD/Pay Order	Bank Name / Branch	EMD Amount (in Rs.)	Amount in words
No. Date:		10,000/-	Ten Thousand Only

Signature of the authorised Signatory
of the firm/company/organization
Official Stamp/Seal

Date: _____

Place: _____

- Interlineation/Corrections/Overwriting not allowed

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Annexure – 'B'

Technical compliance sheet for High-end CPU

S.No.	Specification required	Description	Compliance (Yes/No) Please mention the make and exact specifications offered for the High-end CPU compatible with Wacom 27" (DTH271K4C) & other Wacom models Please also highlight the higher specification, if any, offered
1.	Company / Model(s)		
2.	Operating System	Windows 11 Pro or Latest	
3.	Processor	13 th Gen Intel Core i9	
4.	Memory	64 GB, DDR5	
5.	Hard Disk Drive	2TB SSD	
6.	Audio	High Definition Audio with internal speaker of Higher	
7.	Networking	Intel Ethernet 10/100/1000 Mbps Intel ® Wireless adapters supporting dual band (IEEE 802.11ac or higher)	
8.	Keyboard & Mouse	Same OEM make Keyboard & Mouse wireless	
9.	I/O Ports	2 x USB 3.2 USB 3.1 and above type C HDMI 2.1 and above Mini DP	
10.	GPU Card	1x NVIDIA T400, 4GB GDDR6, Graphics Card or higher	
11.	Warranty	5 years Onsite warranty	

Signature of the authorised Signatory
of the firm/company/organization
Official Stamp/Seal

Date: _____

Place: _____

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Annexure – 'C'

UNDERTAKING

I/We undertake that neither the firm (name of the firm) nor its Partner/Director/Proprietor {name of all owner(s)} _____ has/have been blacklisted/banned and its Business dealings with the Central/State Government/Public Sector Undertaking/Autonomous Bodies has/have been banned/terminated on account of poor performance/conduct.

I/We also undertake that all the terms and conditions of the instant Tender Notice are acceptable to me/us.

I/we also undertake that in case the supply is not found to be in conformity with the purchase order or any other distortion, the whole supply will be taken back at the cost of the firm with replacement of goods within 3 days.

I/we further undertake that I/we have confirmed and correctly applied the HSN Code of the required item and its corresponding applicable GST rate as on date with sole responsibility.

Signature of the authorised
Signatory of the firm/company/organization
Official Stamp/Seal

Date: _____

Place: _____