

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 86-A/Sty./SA-11/DHC/No. 14779

Dated: 21/7/18

From:-

The Registrar General
High Court of Delhi
New Delhi.

To:-

(On the website of Delhi High Court)

SUB.:-Quotation for purchase of five thousand (5,000) nos. plain brown A-4 size envelopes (laminated inside).

This Court intends to purchase **five thousand (5,000) nos. plain brown A-4 size envelopes (laminated inside)** for the use of this Court.

Interested firms are requested to submit the quotations for the same in a sealed envelope to the AO(J), Information Technology & Stationery Branch, Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before 10/8/2018.

The validity of rates should not be less than 120 days from the last date of submission of quotation and the taxes applicable should be clearly mentioned. Quotations with **less period of validity of rates shall be rejected**. It is necessary to **submit sample along with the quotation** failing which quotation shall be summarily rejected.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi" and the subject of this letter be superscribed on the envelope. No quotations shall be entertained after due date. Envelopes without subject shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage.

It may be noted that rates should be mentioned **inclusive of GST**.

Yours truly,

Deepti
21/7/2018
(Deepti Chhabra)

Assistant Registrar (IT/Sty.)
for Registrar General

CC to:-

1. Sr. System Analyst, Computer Cell, DHC-for uploading on the website.