

THROUGH SPEED POST

**IN THE HIGH COURT OF DELHI AT NEW DELHI**

F.No.629/Comp./DHC 09 (IT)  
Dated: 21.3.2020

From

The Registrar General  
Delhi High Court  
New Delhi

To

(On the website of Delhi High Court)

**Sub: Quotation for purchase of 8 GB and 64 GB non-OTG Pen Drives with 3.0 or higher speed with maximum warranty**

Sir,

This Court intends to purchase 8 GB and 64 GB non-OTG Pen Drives with 3.0 or higher speed with maximum warranty period.

Interested vendors are, therefore, requested to submit quotation, in a sealed envelope to the AOJ (IT/Sty), Ground Floor, LCB-III, Delhi High Court, on or before 15/04/2020 till 5PM. The validity of rates should not be less than six months from the last date of submission of quotation. Quotation with less period of validity of rates shall be rejected. The quotation(s) with higher warranty period will be given preference.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi," and the subject of this letter and due date be superscribed on the envelope. No quotation shall be entertained after due date. Envelopes without the subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms & conditions at a later stage.

It may be noted that the final rates should be mentioned as unit price inclusive of GST for both capacity Pen Drives and taxes applicable should be clearly and separately mentioned.

Yours truly,



(Shakeel Ahmed)  
Deputy Registrar (IT/Sty./Dig.)  
For Registrar General

CC to:- JD(IT), Delhi High Court.- for uploading on the official website of Delhi High Court