

Speed Post.

**HIGH COURT OF DELHI AT NEW DELHI**

No. 28672-7<sup>98</sup>STY./DHC  
DATED: 13/12/13

From:-

The Registrar General  
High Court of Delhi  
New Delhi

To:-

On the website of Delhi High Court

**Sub:- Quotation for purchase of 1,000 nos. 'assistant diaries/note books (21 cm x 16.5 cm size) 168 pages'**

Sir,

This Court intends to purchase 1,000 nos. 'assistant diaries/note books (21 cm x 16.5 cm size) 168 pages' for the use of staff of this Court.

Sample of assistant diaries/note book for reference may be seen in the stationery branch of this Court on any working day between 10.00 AM to 5.00 PM.

You are requested to submit necessary quotation alongwith sample for abovesaid item in a sealed envelope. Quotation without sample will not be considered. The period of validity of rates should not be less than 60 days from last date of submission of quotation.

The sealed envelope, superscribing thereon "QUOTATION FOR ASSISTANT DIARY/NOTE BOOK" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), LC Block-III Basement, Delhi High Court on or before 20.12.2013 upto 5 pm. Further, **last date must be mentioned on the top of sealed envelope.**

Yours truly



(Jagdish Lal)

Administrative Officer (J)(Sty.)  
for Registrar General