

HIGH COURT OF DELHI AT NEW DELHI

No. 9185/STY./DHC
DATED - 24.04.19

From:-

The Registrar General
High Court of Delhi
New Delhi

To

(Also on the website of DHC)

Sub: **Quotation for printed colour flags in size of 1.25" x 3.5" (appx).**

Sir,

This Court intends to purchase printed colour flags in size of 1.25" x 3.5" (approx) of **Red/Blue/Green colour in following quantities** for the use of this Court:

- 1) 47 nos. categories - 14,000 nos. flags for each category.
- 2) 2 nos. categories - 42,000 nos. flags for each category.

Interested vendors are, therefore, requested to submit the necessary quotation for abovesaid requirement in a sealed envelope along with the samples. The quotations without samples will be summarily rejected. The period of validity of rates should not be less than 90 days from the last date of submission of quotation. Quotation with less period of validity of rates shall be summarily rejected. The willing parties can see the sample of the printed colour flags at the Stationery Store of this Court between 2pm to 4pm on any working day.

The sealed envelope, superscribing thereon "**QUOTATION FOR PRINTED COLOUR FLAGS**" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to the Administrative Officer (J)(Sty.), Room No. 6 Ground Floor, Lawyers' Chambers Block -III, Delhi High Court on or before 14/5/2019 by 5pm. No quotation shall be entertained after due date. Envelopes without subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and conditions at a later stage.

This Court reserves the right to increase or decrease the quantity of above-mentioned printed flags and also to place the order fully/partly to different firms/vendors.

It may be noted that final rates (clearly mentioning the applicable tax rates) should be mentioned inclusive of GST.

Yours truly,

Deepti
24/4/19
(Deepti Chhabra)
Assistant Registrar (IT./Sty.)
for Registrar General