

HIGH COURT OF DELHI AT NEW DELHI

No. 20609-635 /STY./DHC

DATED: 03.09.13

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

Sub:- QUOTATIONS FOR VARIOUS STATIONERY ITEMS

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

S. No.	Name of stationery item	Quantity to be purchased
1	Cello tape big size (2" wide) – good quality	100 nos.
2	Plastic folders L-shape (foolscap size) – good quality	200 nos.
3	Plastic flags – good quality	150 pkts.

You are requested to submit necessary quotation for abovesaid items alongwith sample in a sealed envelope. The period of validity of rates should not be less than 60 days from last date of submission of quotation. Quotations submitted without sample of the item will not be considered.

The sealed envelope superscribing thereon "QUOTATION FOR STATIONERY ITEMS" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), LC-III Basement, Delhi High Court on or before 18.09.2013 upto 5 pm. Further, last date must be clearly mentioned on the top of sealed envelope.

Yours truly



(Jagdish Lal)
Administrative Officer (J)(Sty.)
for Registrar General