## **HIGH COURT OF DELHI AT NEW DELHI**

862-879

No. /STY./DHC

DATED: 12/01/15

From:-

The Registrar General

High Court of Delhi Sher Shah Road, New Delhi

To:-

On the website of Delhi High Court

Sub:- QUOTATION FOR 1,000 PACKETS SHORTHAND HB PENCIL

'APSARA' MAKE

Sir,

This Court intends to purchase 1,000 Packets Shorthand HB Pencils 'Apsara' make for use of this Court.

The period of validity of rates must not be less than 60 days from last date of submission of quotation. Quotations with less period of validity of rates shall be rejected.

Interested firms may submit the necessary quotation for abovesaid requirement in a sealed envelope.

The sealed envelope, superscribing thereon "SHORTHAND APSARA PENCILS" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), Lawyers Chamber Block-III Basement, Delhi High Court, Sher Shah Road, New Delhi on or before **20.01.2015**, 5 pm.

It may be noted that rates should be mentioned as **each price exclusive of VAT** i.e. VAT EXTRA.

Yours truly

(Manoj Kapoor) Administrative Officer (J)(Sty.) for Registrar General