

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 676-A/Comp./ DHC/No. 09 (IT/STY SO)

Dated: 05/12/2020

From :

The Registrar General
Delhi High Court,
New Delhi.

To :

(On the website of this Court)

Sub.: Quotation for MacBook Pro 13 inch with Apple M1 chip (8-core), 16 GB RAM, 2 TB Hard Disk with three years warranty for Hon'ble Judges of this Court.

Sir,

This Court intends to purchase MacBook Pro 13 inch with Apple M1 chip (8-core), 16 GB RAM, 2 TB Hard Disk with three years onsite comprehensive warranty for the use of Hon'ble Judges of this Court.

Terms & Conditions

1. The authorised vendor(s) are requested to submit the quotation (s) alongwith the copy of current authorization letter of the OEM and Earnest Money Deposit (EMD) worth Rs. 10,000/- by way of Demand Draft or bankers Cheque drawn in favour of "The Registrar General, Delhi High Court" payable at New Delhi.
2. Quotation without EMD shall be summarily rejected and no request for waiver will be entertained.
3. Sealed envelope containing quotation & EMD must reach to AOJ (IT/Sty. Branch), Lawyers Chamber Block-III, Ground Floor, Delhi High Court on or before 19.12.2020 till 5:00 P.M. clearly mentioning the features/configurations of the product(s) being offered.
4. The rate(s) offered for laptop(s) should be inclusive of all taxes and the warranty period/carepack details should be clearly mentioned in the quotation.
5. **The validity of rates should not be less than 180 days. Quotation with less period of validity of rates shall be rejected.**
6. The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi" and subject "**Quotation/Tender for MacBook Pro 13 inch with Apple M1 chip (8-core), 16 GB RAM, 2 TB Hard Disk with three years warranty**" should be superscribed on the envelope.
7. No quotations shall be entertained after due date. Envelope(s) without subject as referred above shall be summarily rejected.
8. The DD/Pay order towards EMD of all the tenderers, except the lowest three, shall be returned to vendors on their written request after finalization of Tender Process & EMD of successful tenderer will be returned only after supply and successful installation of the first order placed to the firm fulfilling all codal formalities against receipt.
9. The DD/Pay Order of L-2 & L-3 will be returned after issuance of the Purchase order to the successful tenderer. If the offer of quotation is withdrawn by the tenderer before/after opening of tender or any other default, the amount of EMD shall be forfeited and the firm will be blacklisted to participate in future tenders of

this Court.

This Court reserves the right to modify/amend the quotation letter/terms and Conditions at a later stage.

Yours truly,

Deepti
5/12/2020

(Deepti Chhabra)

Deputy Registrar (IT/Sty.)

for Registrar General

CC :- *for information and necessary action:-*

1. Joint Director, IT Cell, Delhi High Court—for uploading on the website of this Court.

Praveen Kumar Verma
05/12/2020

(Praveen Kumar Verma)

Administrative Officer (J) (IT/Sty.)