

HIGH COURT OF DELHI AT NEW DELHI

No. 18550-⁷⁵/STY./DHC
DATED: 31/8/13

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

Sub:- QUOTATIONS FOR STATIONERY ITEMS & 'CANON' PRINTER CARTRIDGES

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

S.No. Stationery item to be purchased	Quantity to be purchased
1. Plastic Lever File 'Solo' PL 311	120 no's
2. White Plain Envelope 10" x 4 1/2" (80gsm)	5500 no's
3. 'Canon' Cartridge no. 318- Magenta	4 no's
'Canon' Cartridge no. 318-Cyan	4 no's
'Canon' Cartridge no. 318- Yellow	4 no's
4. Dumper (sponge)	480 no's

You are requested to submit necessary quotation for abovesaid items in a sealed envelope. The period of validity of rates should not be less than 60 days from last date of submission of quotation.

The sealed envelope, superscribing thereon "QUOTATION FOR STATIONERY ITEMS & CANON PRINTER CARTRIDGES" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery), LC-III Basement, Delhi High Court on or before 17 AUG. 2013 5 pm.

Yours truly



(Jagdish Lal)

Administrative Officer (J)(Sty.)
for Registrar General