

# HIGH COURT OF DELHI AT NEW DELHI

No. 0182-97 /STY./DHC  
DATED: 16/04/14

From:-

The Registrar General  
High Court of Delhi  
New Delhi

To:-

(On the website of Delhi High Court)

## **SUB.:- QUOTATIONS FOR VARIOUS STATIONERY ITEMS**

Sir,

This Court intends to purchase following stationery items for use in this Court as per below details :

<b>S. No.</b>	<b>Name of stationery item</b>	<b>Total Quantity to be purchased</b>
1	Wooden poker 'National' make	300 nos.
2	Big Stapler HD 45 'Kangaro' make	40 nos.
3	Awl pins 'Bell' make (one packet contains 500 pins)	500 pkts.
4	Yellow noting pad 'Shipra' make no. PN 181	100 nos.
5	Peon Book (Acknowledgement Book) 120 pages (ABD make)	120 nos.
6	'Solo' Lever Arch file no. LA-512 (foolscap)	100 nos.

Interested firms are required to submit necessary quotation for abovesaid items in a sealed envelope. The period of validity of rates should not be less than 60 days from last date of submission of quotation.

The sealed envelope, superscribing thereon "QUOTATION FOR VARIOUS STATIONERY ITEMS" alongwith the due date and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery Branch), LC-III Basement, Delhi High Court latest by **30.04.2014**.

It may be noted that rates should be mentioned as **unit price exclusive of VAT** i.e. VAT EXTRA.

Yours truly,



(Jagdish Lal)

Administrative Officer (J)(Sty.)  
for Registrar General