<u>IN THE HIGH COURT OF DELHI AT NEW DELHI</u>

F.No.336/Comp./DHC 347 Dated:

117.02,202

From

The Registrar General Delhi High Court New Delhi

То

(On the Website of High Court)

Sub: Quotation for purchase of two (02) nos. of External DVD Writer of latest technology and reputed make with maximum warranty.

Sir,

This Court intends to purchase two nos. of External DVD Writer of latest technology & reputed make with maximum warranty.

Interested vendors are requested to submit quotations for the same in a sealed envelope to AOJ(IT/Sty.), Ground Floor, Lawyers Chamber Block-III, Delhi High Court on or before Alalana. The warranty of the external DVD Writer should be clearly mentioned in your quotation. The validity of rates should not be less than six months and the taxes applicable should be clearly mentioned. Quotations with less period of validity of rates shall be rejected. The quotation(s) with higher warranty period will be given preference.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi," and the subject of this letter & due date be superscribed on the envelope. No quotations shall be entertained after due date. The envelopes without subject as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter terms and conditions at a later stage. This Court also reserves the right to increase or decrease the quantity of above mentioned item.

It may be noted that the final rates should be mentioned as unit price inclusive of GST.

Yours truly,

(Deepti Chhabra) Assistant Registrar (IT/Sty.) For Registrar General

CC to:-

- 1. Sr. System Analyst, Delhi high Court.- for uploading the same on the Website of this Court.
- 2. Dealing Assistant of IT Store, Delhi High Court.

10/2/2020

(Praveen Kumar Verma) Administrative Office (Judl.)(IT)