IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 12-A/Sty./SA-11/DHC/No. 12(8ty)

Dated: 11-06-2020

From:-

The Registrar General High Court of Delhi New Delhi.

To:-

(On the website of Delhi High Court)

<u>SUB.</u>:- Quotation for purchase of 2,000 nos. of small cello tape (1.25 cm X 36 yards) Zen make.

This Court intends to purchase **2,000 nos. of small cello tape (1.25 cm X 36 yards) Zen make** for the use of this Court.

Interested firms are requested to submit the quotations for the same in a sealed envelope to the A.O.(J), Information Technology & Stationery Branch, Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before <u>62</u>7/2020 till 5:00 P.M.

The validity of rates should not be less than 120 days from the last date of submission of quotation and the taxes applicable should be clearly mentioned. Quotations with **less period** of validity of rates shall be summarily rejected.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi" and the subject of this letter be superscribed on the envelope. No quotation shall be entertained <u>after due date</u>. Envelopes <u>without subject as referred above & due date</u> shall also be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage. This Court further reserves the right to increase or decrease the quantity of the above said item.

It may be noted that final rates should be mentioned as unit price **inclusive of GST** and the taxes applicable should be clearly and separately mentioned.

Yours truly,

(Shakeel Ahmed)

Deputy Registrar (IT/Sty.)

for Registrar General

CC to:-

1. Sr. System Analyst, Computer Cell, DHC-for uploading on the website.