

HIGH COURT OF DELHI AT NEW DELHI

11869-86.
No. /STY./DHC
DATED: 20/5/2017.

From:-

The Registrar General
High Court of Delhi
New Delhi

To:-

(On the website of Delhi High Court)

Sub:- QUOTATION FOR 5,000 NOS. PLAIN BROWN ENVELOPES A-4 SIZE (LAMINATED INSIDE)

Sir,

This Court intends to purchase 5,000 nos. Plain Brown envelopes A-4 Size laminated inside (good quality) for the use of this Cour, to be supplied in two equal installments.

The period of validity of rates must not be less than 60 days from last date of submission of quotation. Quotations with less period of validity of rates shall not be entertained.

Interested firm may submit the necessary quotation **alongwith the sample of brown envelope A-4 size** in a sealed envelope. Quotation without sample of envelope shall be summarily rejected.

The sealed envelope, superscribing thereon "QUOTATION FOR A-4 ENVELOPE" alongwith the due date and addressed to "The Registrar General, Delhi High Court, New Delhi", must reach to Administrative Officer (Judl.) (Stationery Branch), Lawyers Chamber Block-III Ground Floor, Delhi High Court on or before **15.06.17**.

It may be noted that rates should be mentioned as **unit price exclusive of VAT** i.e. VAT EXTRA.

Yours truly

Wm
(K. S. BISHT) 20/05/17
Administrative Officer (J)(Sty.)
for Registrar General
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