

On the Website of Delhi High Court
IN THE HIGH COURT OF DELHI AT NEW DELHI

F.No.639/Comp./DHC/No. 7772

Dated: 04.04.19

From,

The Registrar General
Delhi High Court
New Delhi

To,

(on the website of Delhi High Court)

Sub: Quotation for Purchase of Five (05) nos. of HP/Dell AIO Touch Desktop.

Sir,

This court intends to purchase Five (05) nos. of HP/Dell AIO desktops having minimum Intel Core i5 processor (latest generation), minimum 8 GB RAM, 1 TB HDD, 24" Touch Display, other standard configurations with Windows 10 Professional Operating System & M.S. Office Software (Word/Excel/Power Point) and five years onsite warranty from the manufacturer

The authorised vendor(s) are requested to submit quotation along with the copy of current authorization letter and Demand draft/Pay order of 5% of total proposed cost for purchase of Five (05) nos. of HP/Dell AIO desktop in favour of "The Registrar General, Delhi High Court, New Delhi-110503" payable at New Delhi towards earnest money deposit (refundable without interest on written request) in a sealed envelope to the AO(J) (IT/Stationery), Room No. 6, Ground Floor, LCB-III, Delhi High Court on or before 25-04-2019 clearly mentioning technical details of the model being offered. The envelope should be addressed in the name of "The Registrar General, Delhi High Court, New Delhi" and the subject of this letter & due date be superscribed on the envelope. Quotation received without subject & due date mentioned above, and without DD/Pay order towards refundable EMD, as referred above, shall be summarily rejected.

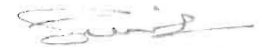
The DD/Pay order towards EMD of all the tenderers, except the lowest three, shall be returned against receipt. If the offer of quotation is withdrawn by the tenderer after opening of tender or any other default, the amount of EMD will be forfeited and the firm will be blacklisted to participate in future tenders of this court.

The final rates offered for Desktops should be inclusive of all taxes and the warranty period/carepack from manufacturer should be clearly mentioned in the quotation. The taxes applicable should also be clearly and separately mentioned. The validity of rates should not be less than six months from the last date of submission of quotation. Quotation with less period of validity of rates shall be rejected.

The quotations received after due date shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/terms and conditions at a later stage. This Court also reserves the right to increase or decrease the number of desktops, at a later stage

Yours Truly,



(Sunil Kukreja)

Registrar (IT)

for Registrar General

CC to:- JD (IT) with a request to upload the quotation on the website of Delhi High Court.



(Rajeev Chauhan)

Deputy Registrar (IT/Sty./Dig.)