

IN THE HIGH COURT OF DELHI AT NEW DELHI

F. No. 32-A/Sty./ DHC/No. 26778

Dated: 15.12.18

From:-

The Registrar General
High Court of Delhi
New Delhi.

To:-

(On the website of Delhi High Court)

SUB.:-QUOTATIONS FOR 2,500 Nos. OF 'BITTOO' MAKE SHORTHAND NOTEBOOK.

Sir,

This Court intends to purchase 'Bittoo' make shorthand notebook 200 pages (broadline) for use of this Court.

Interested firms are requested to submit the quotations for the same in a sealed envelope to the AO(J), Information Technology & Stationery Branch, Lawyers' Chamber Block-III, Room No. 6, Ground Floor, Delhi High Court on or before 05/01/2019.

The validity of rates should not be less than 120 days from the last date of submission of quotation and the taxes applicable should be clearly and separately mentioned. Quotations with **less period of validity of rates shall be rejected**.

The envelope should be addressed in the name of "Registrar General, Delhi High Court, New Delhi" and the subject of this letter be superscribed on the envelope. No quotation(s) shall be entertained after due date. Envelopes **without subject** as referred above shall be summarily rejected.

This Court reserves the right to modify/amend the quotation letter/Terms and Conditions at a later stage.

It may be noted that final rates should be mentioned **inclusive of GST**.

Yours truly,

Deepti
15/12/2018

(Deepti Chhabra)

Assistant Registrar (IT/Sty.)

for Registrar General