

# HIGH COURT OF DELHI AT NEW DELHI

Speed Post

No. 17525-40 /STY./DHC  
DATED - 21/08/17

From:-

**The Registrar General**  
High Court of Delhi  
New Delhi

To

(Also on the website of DHC)

**Sub: Quotation for printed spiral pad in size of 5" x 4" (approx) with good quality 50 nos. ruled sheets.**

Sir,

This Court intends to purchase 1500 nos. printed spiral pads in size of 5" x 4" (approx) containing following specifications :-

- 1) Printed logo of High Court of Delhi on the front cover (made of cardboard) and High Court of Delhi written below.
- 2) Good quality 50 nos. ruled sheets with spiral binding on the top (14 holes approx).
- 3) Cardboard sheets on the both sides of the spiral pad.

You are, therefore, requested to submit the necessary quotation for abovesaid requirement in a sealed envelope along with the samples. The period of validity of rates should not be less than 90 days from the last date of submission of quotation. The willing parties can see the sample of the printed spiral pad presently used in this Court at the Stationery Store of this Court between 2pm to 4pm.

The sealed envelope, superscribing thereon "**QUOTATION FOR PRINTED SPIRAL PAD**" and addressed to "Registrar General, Delhi High Court, New Delhi", must reach to the Administrative Officer (J)(Sty.), Room No. 6 Ground Floor, Lawyers' Chambers Block -III, Delhi High Court on or before 04.09.2017 by 5pm.

Yours truly,



**(Rajeev Chauhan)**

Deputy Registrar (Comp./Sty./Dig.)  
for Registrar General



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DELHI**