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National Company Law Tribunal

CGO Complex, Block-3, 6th Floor
New Delhi- 110003
Date: - 01 .06.2023

OFFICE MEMORANDIUM

Subject:- Engagement of Law Research Associates in various Benches of National Company Law Tribunal purely on contractual assignment

Applications are invited from Indian nationals to work as Law Research Associate in NCLT purely on contractual assignment in Ahmedabad, Allahabad, Amravati (Andhra Pradesh), Bengaluru, Chandigarh, Chennai, Cuttack, Guwahati, Hyderabad, Indore, Jaipur, Kochi, Kolkata, Mumbai, New Delhi Benches of National Company Law Tribunal. There are **55 tentative vacancies** across all Benches of NCLT.

Following are the essential qualifications: -

(a) Law Graduates fresh or experienced who have passed final year L.L.B examination with a minimum aggregate of 50% marks from a recognized university.

(b) The candidate must be enrolled with any Bar Council. **(AIBE certificate is must).**

(c) The age of the candidate shall not be above 30 years as on last date of receipt of applications, i.e. **on 30.06.2023;**

(d) The candidate must have knowledge of computer operation including retrieval of desired information from various search engines/ processors such as Manupatra, SCC Online etc.

2. Selection will be made for filling up the existing and/or future vacancies in NCLT Benches mentioned above.

3. **Remuneration:** - The remuneration in various benches is **likely to increase** shortly, which is currently as follows;

S/No	Bench	Remuneration (Rs per month)
1	Delhi	65000/-
2	Jaipur	50,000/-
3	Chandigarh	50,000/-
4	Others locations	40,000/-

LRAs will not be entitled to any DA/HRA/residential accommodation or any other allowance.

4. **Duties and Functions:** - Law Research Associate shall function as Research Associate attached to Hon'ble President / Members of NCLT for the purpose of identification, selection, collection

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and combination of case laws, citation and judicial pronouncements relevant to specific proceedings, sitting in court during hearing of matters by the Tribunal and noting down the arguments, preparing synopsis of the matters listed before the Tribunal and collate records for preparation of judgment. They shall also be responsible for maintaining data and statistics connected thereto.

5. **Character:** - The Candidate should have absolute integrity, honesty and good moral character for which LRAs will submit certificate of two responsible persons at the time of joining in the respective bench. LRAs should not be involved in any criminal case whether convicted or in which criminal trial is pending.

6. **Conduct during and after the terms of assignment: -**

I. LRAs shall maintain utmost secrecy in respect of matters which come to his/her notice by virtue of the assignment and shall ensure that no information, document or any other thing is leaked out because of mishandling of papers or his/her deliberations with other or in any manner. LRAs will not disclose any fact which comes to his/her knowledge on account of such official attachment even after completion of terms of assignment unless such disclosure if legally required in discharge of lawful duties.

II. The Law Research Associate will not accept any other assignment during his/her term engagement as such. LRAs shall not practice as an Advocate in any court of Law during the course of assignment as Law Research Associate.

III. LRAs will be required to adhere to the dress code as may be specified by the Hon'ble President.

IV. LRAs will not leave headquarter without seeking permission from the Hon'ble President/Hon'ble Member concerned.

V. LRAs shall maintain punctuality in attending to his/her duties.

VI. Since this is a full-time engagement, LRAs will not enroll in any regular course of any kind during the period of engagement.

VII. Based on consent LRAs may be required to perform duties in one or other Benches of NCLT for a short period of time, to address any specific issues as may be identified by the Hon'ble President. In such circumstances the administration will provide all necessary arrangements and facilities as may be specified.

VIII. The person appointed on contract basis will have no claim for regularization under any circumstances. Further, the selected candidates will have to agree through an undertaking to the terms and conditions of engagement.

IX. LRAs shall not practice as an Advocate for a period of one year from the date of completion of the term of engagement in the court(s) of NCLT in which LRAs has worked or before the member(s) with whom LRA has been attached during the term of as LRA. In case an LRA has worked in multiple benches the time would be computed from the last date of completion of engagement as LRA. However, the LRA shall be free to appear in any other court of NCLT without restraint.

7. **Period of Contract:** - The period of contract initially will be for two years, extendable further depending upon the performance and requirement. The maximum period of engagement as Law Research Associate on contract basis in the NCLT will not exceed three years in a term. However,

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engagement on contractual basis will be subject to satisfactory performance and it can be terminated by the Tribunal, without assigning any reason whatsoever at any time. The short-term contractual assignment shall not confer any right or claim to any regularization or continuance of service.

8. They will not be entitled to any kind of regular leave except 08 (Eight) days casual leave per year

9. After completion of two years tenure they will have the option to give up their assignment by giving one month's advance written notice. However, the President, NCLT will have the power to waive the notice period.

10. Their working days and working hours shall be same as are applicable to other serving officers and employees of the Tribunal. However, depending upon the need and requirement of the Hon'ble President/Hon'ble Member to whom, they are attached, they will be liable to work beyond office hours for a reasonable time only if required.

11. **Last date for submission of application:** - Iinterested candidates may submit their applications online through the following link:

https://nicforms.nic.in/nicforms_designer/nic_form_selector.php?form_id=enRhYmxlNjQ3NjE2MWZhMDRkMDIwMjMwNTMwNQ==

No application received through post or email would be entertained.

12. Candidates who are working as Law Research Associates in various NCLT Benches have to apply through their office and also through the link given above.

13. Last date for receipt of applications is **30.06.2023.** Applications received after due date, incomplete, unsigned and not on the prescribed format will not be considered and summarily rejected.

14. Selection would be based on Interview. During the interview questions will be asked on the Companies Act, 2013, Insolvency Bankruptcy Code, 2016 & other relevant allied laws. Candidates would also be subjected to tests to evaluate their research skills on Company Law and Corporate Insolvency Law and allied laws, besides general knowledge.

15. In case the number of applicants are very large, shortlisting may be done on the basis of qualifications, experience and other relevant parameters. Selection would be based on interview, which would be designed to assess the knowledge and skill in the law and general knowledge. Candidates would also be subject to tests to evaluate their research skills on legal matters and their aptitude to work.

16. No TA/DA will be admissible for appearing in the interview. The NCLT reserves the right to call shortlisted candidates only for the interview.

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17. Applications sent via email or though hand delivery would not be accepted.

18. The Tribunal reserves the right to cancel the notification or modify or alter any terms and conditions of this notification at any stage. All other matters which are not specifically provided in the notification shall be as framed by the Competent Authority from time to time.

(Anupam Lahiri)
Secretary, NCLT

Signed by Anupam Lahiri
Date: 01-06-2023 15:34:1
Reason: Approved