

HIGH COURT OF DELHI: NEW DELHI
(Establishment-I Branch)

No.731/Estt./E-4/DHC

Date: 15.09.2017

CIRCULAR

Applications are invited from the retired officers/ officials for engagement on contract basis in this Court for doing the work with regard to indexing of judicial files, digitization, destruction of records and other works in the Branches of this Court on a consolidated monthly remuneration without any allowances/ facilities as detailed below:-

- | | | |
|------|---|----------------------|
| i. | Assistant Registrar and above. | ₹45,000/- per month. |
| ii. | Admn. Officer(Judl.)/ Court Master | ₹40,000/- per month. |
| iii. | Senior Judicial Assistant | ₹35,000/- per month. |
| iv. | Judicial Assistant/ Junior Judicial Assistant/
Chauffeur | ₹25,000/- per month. |
| v. | Court Attendant/ Usher | ₹15,000/- per month. |

The interested retired Officers/ officials of this Court, may submit their applications as per the format annexed, in the Establishment Branch of this Court latest by 22.09.2017. The term of persons so engaged shall not be extended beyond 65 years of age.

Sd/-
(Shekhar Chandra)
Joint Registrar(Estt.)

Endst. No.20352-58/Estt-I/E-4/DHC

Date: 15.09.2017

Copy to:-

1. P.A. to Registrars/ OSDs.
2. The Joint Registrar-cum Secretary to Hon'ble the Acting Chief Justice.
3. All Joint Registrars/ Deputy Registrars/ Assistant Registrars.
4. The Deputy Registrar-cum -P.A. to Registrar General.
- ✓ 5. The Joint Director with the request to upload the same on the (i) website of this Court and (ii) intranet of this Court.
6. The Admn. Officer(Judl)/ Court Masters & Private Secretaries to the Hon'ble Judges with the request to bring the instant circular to the notice of Officials posted in the Branches/ Courts.
7. Notice Board.

Mani
Admn. Officer(Judl.)(Estt-I)

HIGH COURT OF DELHI: NEW DELHI

APPLICATION FOR ENGAGEMENT OF RETIRED OFFICERS/ OFFICIALS FOR DOING THE WORK WITH REGARD TO INDEXING OF JUDICIAL FILES, DIGITIZATION, DESTRUCTION OF RECORDS AND OTHER WORKS IN THE BRANCHES OF THIS COURT ON CONSOLIDATED MONTHLY REMUNERATION

Name of the Retired Officer/ Official :

Date of Birth :

Date of retirement :

Age on the date of submitting application:

Details of the postings and posts held :
during the service

Whether suffering from any disease :
and details thereof

Whether any penalty was imposed :
during the service;
If yes, details thereof

Whether earlier engaged in this Court :
after retirement. If yes, the position and
the period.

Place:
Date:

Name and Signature
Residential Address &
Contact Number