

**Office of the Official Liquidator, Delhi**

\*\*\*\*\*

**Subject: Filling up of the positions of Consultants on purely contractual basis .**

Applications are invited from eligible Retired Central/State Government and Public sector Officials, who are interested, to fill up the following positions of Consultants in the Office of the Official Liquidator attached to the High Court of Delhi, on purely contractual basis on payment of monthly consolidated fees as per details given below:

<b><u>S. No.</u></b>	<b><u>Name of the Position</u></b>	<b><u>Qualification/experience</u></b>	<b><u>No. of Positions</u></b>
1.	Consultant - I	<p><b>1. Retired Officers with 20 years working experience from Government/Public Sector /autonomous organizations with experience in accounts, administration of Companies Act &amp; Allied Acts, with grade pay of Rs.6600/- or equivalent at the time of retirement.</b></p> <p><b>2. Knowledge of the functioning of the office of the Official Liquidator and High court and other Court procedures.</b></p> <p><b>3. Proficiency in handling accounts and familiarity with issues relating to companies in liquidation.</b></p> <p><u>Preference</u></p> <p><b>(a) Preference will be given to applicants who are Qualified Chartered Accountant or Company Secretary.</b></p> <p><b>(b) Adequate knowledge and working experience of investigation and inspection.</b></p>	02

2.	Consultant-II	<p><b>1. Retired Officers with 15 years experience from Government/Public Sector/autonomous organizations with experience in accounts, administration of Companies Act and Allied Acts with grade pay of Rs.5400/- or equivalent at the time of retirement.</b></p> <p><b>2. Knowledge of the functioning of the office of the Official Liquidator and High court and other Court procedures.</b></p> <p><b>3. Proficiency in handling accounts and familiarity with issues relating to companies in liquidation</b></p> <p><u>Preference</u></p> <p><b>(a) Preference will be given to applicants who are Qualified Chartered Accountant or Company Secretary.</b></p> <p>(b) Adequate knowledge and working experience of investigation and inspection.</p>	02
3.	Retired Police Officers (for Consultant-I and II)	<p>(a) Retired Police Officers either retired IPS Officers or retired Officers who were working at sufficiently higher levels, i.e. Dy S.P. or equivalent.</p> <p>(b) Adequate knowledge and working experience of investigation and inspection and report making.</p> <p>(c) Should have excellent communication and inter personal skills.</p>	02

2. Age Limit: 65 years at the time of selection. The selected consultants shall be hired initially for a period of one year.


**The monthly consolidated fees shall be payable as approved by the Hon'ble Court.**

**3. Shortlisting clause**

Amongst the eligible candidates, shortlisting of candidates would be made on the basis of their qualifications and experience in the relevant field. Only shortlisted candidates would be called for interview.

**4. No TA/DA is admissible for attending the interview.**

5. Last date for receipt of the applications in the Office of the Official Liquidator shall be within 30 days of the publication of this notice. The applications complete in all respects should be forwarded to the Official Liquidator, Delhi, 8<sup>th</sup> floor, Lok Nayak Bhawan, Khan Market, New Delhi.

  
(S.B. GAUTAM)  
OFFICIAL LIQUIDATOR,  
HIGH COURT, DELHI

**Dated : 28.02.2014**